

## AAC Member Exhibit, Incoming Loan Agreement



The undersigned (lender) hereby lends to the Ada Arts Council the object(s) described herein for the purposes and subject to the terms and condition set forth below. I have read and accept the conditions outlined above and certify that I have full authority to enter into this agreement.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Printed Name: \_\_\_\_\_

### EXHIBITION

Exhibition Title: Ada Arts Council Member Exhibition Dates of Exhibition: November 29- December 13, 2021

Location: Ada Public Library, Ada, OK

### LENDER

\_\_\_\_\_  
Name

\_\_\_\_\_  
Contact Name (if different than your artist's name)

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
E-mail Do you want your contact info shared with potential buyers? \_\_\_\_\_ Yes \_\_\_\_\_ No

### OBJECT

\_\_\_\_\_  
Artist

\_\_\_\_\_  
Title

\_\_\_\_\_  
Year Completed

\_\_\_\_\_  
Medium

\_\_\_\_\_  
Dimensions [H] [W] [D]

### CONFIRMATION OF INTAKE

Signature of Ada Arts Council Member :  
\_\_\_\_\_

Date: \_\_\_\_\_ Printed Name: \_\_\_\_\_

AAC Exhibit Piece # \_\_\_\_\_

Member Name: \_\_\_\_\_

AAC Exhibit Piece # \_\_\_\_\_

Member Name: \_\_\_\_\_

### LOAN CONDITIONS

**1. No liability nor insurance for damages nor theft:**

Neither the Ada Arts council nor the Ada Public library are liable for any damages or theft sustained during the exhibit. There is no insurance provided for your work. The exhibit will be open to the public during regular business hours of the Ada Public Library in an upstairs conference room, and we cannot make any guarantees of security nor protection during the duration of the show (from intake till pickup). Should any damages or theft occur, neither the Ada Arts Council nor the Ada Public library shall be held accountable for reimbursements. Showing your work in this exhibit is at your own risk in terms of potential damages and/or loss of property.

**2. Unless arrangements to change the loan time have been made by the Ada Arts Council (AAC), loans shall remain in the possession of AAC for the time specified in this agreement.**

**3. Unless otherwise notified in writing, AAC will return the objects only to the lender signed above. In the case of change of ownership during the period of the loan, the new owner will be required to establish his legal title by proof satisfactory to AAC.**

**4. AAC assumes the right, unless specifically denied in writing by the lender, to photograph or reproduce the object(s) lent for educational, catalogue, and publicity purposes. Unless otherwise instructed in writing, AAC will acknowledge the lender, using the credit line as specified in this document, in all publications and in label copy.**

### IMPORTANT DATES AND PICK UP INFORMATION

**Requirements for Work:**

**- Work must be made by the submitting member sometime between 2019-2021. Works do need to be titled.**

**- Works shall not exceed 36" in any direction without prior notice and approval by the AAC.**

**- Works are also limited to two dimensional pieces and must be ready to hang with a hanging wire on a frame or on the back of a canvas.**

**Intake:** Drop off of work is scheduled for Tuesday, November 16, from 3:30-5:00 pm and on Thursday, November 18, from 3:30-6pm at the Ada Public Library.

**Jury Process:** Jurors will review the entries prior to the opening ceremony. The AAC will announce the guest jurors for this inaugural exhibit ASAP.

**Opening:** The opening reception for the exhibit will be held at the Ada Public Library on Tuesday, December 7, 2021, from 5:00-6:30 PM. Awards will be announced during this time, and light refreshments will be available! The exhibit will remain open during regular library business hours until December 13, 2021.

**Pickup of Work:** Work will need to be picked up on Thursday, December 16, 2021, between 3:30-6 PM. You must bring this half of your form to pick up the work. The AAC will not be responsible for the return of work not picked up by this time, please inform us ahead of time if you will not be able to pick up at this time and we will make alternate arrangements.